



**US Army Corps
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Engineer Research and
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Information Bulletin

Topographic Engineering Center

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OFFICIAL

Combined Federal Campaign Key workers

In the next few days, Key workers will be handing out literature and forms to those of you who would like to contribute to the Combined Federal Campaign. Remember, **You've Got THE POWER to Help.**

This year's Key workers are: **Staff:** Charlotte Bell; **OTD:** Connie Callan; **Kingman:** Trish Richardson; **ITL:** Jane Brown; **OD:** Kim Nevitt, Dan Trinh, Jonathan Bluett, Duane Donnelly-Morrison and Nancy Gardner; **TRD:** Rebecca Ragon, Delma del Bosque, Valerie Carney and Leila Herrmann; and **SD:** Lois Lipscomb.



Key worker Rebecca Ragon explains the procedure for contributing to the Combined Federal Campaign to James Garster.

Bulletin Publication Change

With the establishment of an ERDC-wide Information Bulletin, which will be published every 2 weeks, individual site Bulletins will now be published in the "off" weeks. Please keep this in mind when submitting articles and information for the site Bulletin. The next Alexandria Site Information Bulletin will be published on Oct. 30.

Handling Calls from the Media

When you receive calls from media representatives (local reporters, technical, trade, or general news media), please refer the caller to the Public Affairs Office (PAO) before responding to any questions. PAO will work with you, the reporter, and our command staff to determine how TEC as an organization can best respond. PAO will arrange an interview between you and the reporter if appropriate, and will answer any follow-up calls. This procedure will help TEC personnel prepare properly for answering media questions.

The intention of this request is not to restrict anyone's freedom to speak to the press. It will, however, ensure all concerned, when speaking as representatives of TEC, have the big picture and a complete background on the issue at hand. It also ensures the coordination with our executive staff, which is ultimately responsible for the image portrayed by TEC to the press.

FOR THE DIRECTOR:

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BOBBIE J. GALFORD
Chief, Public Affairs Office
Engineer Research and Development Center

U N O F F I C I A L

Condolences

Condolences are extended to the family of Mark Sither, Research Division, on the passing of his wife Gwendolyn on Oct. 6. Mrs. Sither suffered from Von Hippel-Lindau Disease, a rare inherited multi-system disorder characterized by the abnormal growth of blood vessels. In lieu of flowers, the family requested that donations be contributed to the National Organization for Rare Disorders.

White House Ornaments Are Available From Civitan Club

The Civitan Club of Fairfax conducts programs and fund-raisers to support the developmentally disabled in Fairfax and surrounding communities. At our bi-monthly dinner meetings, we enjoy interesting program presentations and the fellowship of our members.

Our "hands-on" approach for the disabled includes organizing festivities at the Northern Virginia Training Center for their fall Fun Fair, their spring Easter Egg Hunt, and client birthday celebrations. We participate and volunteer at the annual Alzheimer's Memory Walk, have tri-monthly Adopt-a-Spot Park Clean-Up-Day at Wilcoxon Park in Fairfax, and support a group home. At a national level, we financially support the Civitan International Research Center, whose research efforts are centered on preventing and treating a wide range of developmental disabilities that affect children and families everywhere.

Our club conducts numerous fund-raising activities to help us support these programs. To raise funds, members wrap books during the Christmas season at Barnes & Noble, sell hot dogs and sodas at community events, stock supermarket shelves with fruitcake, and sell the popular White House Christmas Tree Ornaments for \$17 each.

Long-time Civitan member Joni Jarrett, Research Division, has ornaments for sale. Stop by Room 667 or call Joni at 428-6825.



Plant Sale Benefits 2003 Holiday Party

TEC's friendly gardeners gathered to dig up and package a variety of plants to raise funds for the 2003 Holiday Party. For \$3 per bag, green thumbs could chose from Black-eyed Susan, Daylilies or Iris's to plant at home.

Paul Krause, Joni Jarrett and Verner Guthrie (l to r) dug up and packaged plants for the sale.



John Foley purchases a bag of plants from Terri Finch.