



Information Bulletin

**US Army Corps
of Engineers**
Engineer Research and
Development Center

Topographic Engineering Center

*U.S. Army 1999 Research & Development
Organization of the Year*

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OFFICIAL

Basic Financial Management (web-based) Training

The USACE Professional Development Center's (PDSC) distance learning program has recently added the Basic Financial Management training course. This course teaches the basic, fiscal fundamentals of Funds Management, Statutory Constraints on Use of Funds, Authorization and Appropriations as well as Legislative Initiatives in Financial Management, including the CFO Act. The course was designed to be "friendly"= to all Corps employees. A DD Form 1556 and a PR&C are required (there is a \$35 tuition charge).

USACE has not yet updated the registration for the PDSC to reflect the formation of ERDC or the Demonstration Project, despite several requests. You will need to enter CRREL, CERL, TEC or WES (there is no ERDC choice) and a GS and grade equivalent rather than family/band.

You are encouraged to explore this low-cost option that uniquely addresses USACE's financial environment. The address is <http://pdsc.usace.army.mil>, then select "Distance Learning". (Susan F. Koh ERDC Training Program Coordinator, (603) 646-4500 or Fax (603) 646-4695)

Calendar of Events

April 27	Retirement ceremony for Col. James Weller in the WES Auditorium at 10 a.m. (11 a.m. EST). The ceremony can be viewed in Conference Room 4 (Executive Office).
May 10	Tour for Lt. Gen. Robert Noonan Jr. (Deputy Chief of Staff for Intelligence and Maj. Gen. Robert Harding (Assistant Deputy Chief of Staff for Intelligence) 8 - 11 a.m.
May 16	Tour for Lt. Gen. Robert B. Flowers and USACE Staff – Conference Rooms 1, 2 and 3 from 8:30-11:30 a.m.
June 20	Engineer Day – Conference Rooms 1, 2 and 3 - 9 a.m. to Noon
June 28	TEC Open House/Picnic – Veteran's Park - Woodbridge

Web Sites

ERDC R&D Personnel Evaluation Process Information
<http://erdcinfo.erd.usace.army.mil/training/careerindex.htm>.

Ethics Training

<http://erdcinfo.erd.usace.army.mil/training>

ERDC Awards

<http://erdcinfo.erd.usace.army.mil/training/awards/awards.htm>

Local College and University Links

<http://erdcinfo.erd.usace.army.mil/training/collegelinks.htm>.

Lab Demo Statistics Available on Intranet

<http://erdcinfo.erd.usace.army.mil/hr/labdemo/index.htm>

ERDC Intranet Notes: Personnel Directories

<http://erdcinfo.erd.usace.army.mil>

Site Bulletins Available on Intranet

<http://erdcinfo.erd.usace.army.mil/command/index.htm>

ERDC Travel Update

<http://erdcinfo.erd.usace.army.mil/lmo/travel/index.htm>

ERDC Publications on Internet

<http://erd.usace.army.mil/pubs/index.htm>

ERDC Job Vacancies

<http://erdcinfo.erd.usace.army.mil/hr/vacancies/index.htm>

<http://www.cpol.army.mil/va/scripts/public.html>

<http://www.usajobs.opm.gov/a9.htm>

Proposed OPM Product Design for Long-term Care Insurance Program

<http://www.opm.gov/insure/ltc/design/introduction.htm>

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<http://pdsc.usace.army.mil>

Commander's Mailbox

ERDC team members are reminded that an electronic mailbox has been established to allow employees to send questions and/or comments to the Commander. If an employee wishes to remain anonymous, his or her name will be deleted from the question before it is forwarded to the Commander for comment. Employees' questions will be answered via return e-mail. Answers to anonymous and frequently asked questions will be posted in the Employee Information Bulletin.

The address in Outlook is, "ERDC Commander." Again, all information is kept strictly confidential and all questions are addressed directly by the Commander.

Departure

<u>Name</u>	<u>Losing Org</u>	<u>Gaining Org</u>	<u>EOD</u>
Allan DeWall (Retirement)	OD	N/A	May 1
Nancy VanNice (Retirement)	CT	N/A	May 3
Jan Piotrowski (Promotion)	ITL	DISA	May 5

FOR THE DIRECTOR

JACKIE L. BRYANT
Public Affairs Office

U N O F F I C I A L

Calendar of Events

May 11	Blood Drive – 8 a.m. to 1 p.m., Casey Bldg., Rooms 140 A and B
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For Sale

1991 Honda Civic Hatchback 4-Speed, Air Conditioning, AM-FM Cassette, New Timing Belt, Tune-up, Brakes, CV Boots and Paint. \$1995/OBO. Runs Great, Good Commuter Car. Must sell. ((703) 680-2119 or 540-710-1904)

Used Book Sale Picnic Fund-raiser Set for May 8-9

The TEC Picnic Committee is holding a Used Book Sale May 8-9. The book sale is being held as a fund-raiser to defray the costs of the Picnic on June 28 at Veteran's Park in Woodbridge. Donations of both hardcover and paperback book (children's, fiction, non-fiction, mystery, science-fiction romance, history science, etc.) CDs and videotapes also are being accepted. A collection box is in the Snack Bar. Donations are being accepted until May 7, however, Picnic Committee members prefer early donations to give them time to sort and price items.

For more information, contact Brian Graff at 428-6071.