



Information Bulletin

**US Army Corps
of Engineers**
Engineer Research and
Development Center

Topographic Engineering Center

*U.S. Army 1999 Research & Development
Organization of the Year*

Aug. 31, 2000
Number 00-35

OFFICIAL

Shuttle Bus Service Between 441 G. Street and HEC

A daily commercial shuttle bus service between the 441 G. Street (the GAO Building) and HEC will commence on/about Sept. 1. A firm date will be established in the near future. This service is being provided for Corps of Engineers military and civilian employees and Corps of Engineers contractor personnel. It is not to be used for transportation to/from work and home. Shuttle service will be provided Monday through Friday, except Federal Holidays. Shuttle stops will be located at the G. Street entrance of the GAO Building and the front entrance of the Kingman Building.

DAILY SCHEDULE

Arrive GAO Building	0745
Depart GAO Building	0800
Arrive Kingman Building	0845
Depart Kingman Building	0900
Arrive GAO Building	0945
Depart GAO Building	1000
Arrive Kingman Building	1045
Depart Kingman Building	1100
Arrive GAO Building	1145
Depart GAO Building	1300
Arrive Kingman Building	1345
Depart Kingman Building	1400
Arrive GAO Building	1445
Depart GAO Building	1500
Arrive Kingman Building	1545
Depart Kingman Building	1600
Arrive GAO Building	1645

Travel News

Vicki Ray will sign TDY orders Aug. 29-Sept. 1.

Terri Norman will be TDY to Hanover Aug. 28-Sept. 1 and can be reached at (603) 646-4355.

New ERDC Training Program Coordinator

Ms. Susan Koh has been selected as ERDC's Training Program Coordinator, effective Sept. 24. Ms. Koh comes to ERDC from the Mississippi Valley Division Office of Human Resources. She has more than 15 years of personnel experience in the Corps Laboratory community, and has served as Training Officer for the Cold Regions Research and Engineering Laboratory, the Topographic Engineering Center, and the New England District Corps of Engineers in Concord, Mass. Ms. Koh has a Master's Degree from Dartmouth College, and is a 1998 graduate of the Army Management Staff College.

Ms. Koh will work with the Director, Commander and ERDC management and staff to develop a comprehensive training and development program for ERDC. She will be located at the Hanover site and will report through Norma J. Young, CPS, Program Specialist, Deputy to the Commander's Office to the Commander.

Departures

<u>Name</u>	<u>Organization</u>	<u>EOD Date</u>
William Blake	GID	Sept. 8

Commander's Mailbox

ERDC team members are reminded that an electronic mailbox has been established to allow employees to send questions and/or comments to the Commander. If an employee wishes to remain anonymous, his or her name will be deleted from the question before it is forwarded to the Commander for comment. Employees' questions will be answered via return e-mail. Answers to anonymous and frequently asked questions will be posted in the Employee Information Bulletin.

The address in Outlook is, "ERDC Commander." Again, all information is kept strictly confidential and all questions are addressed directly by the Commander.

ERDC Publications on Internet

The ERDC Publication Bulletin serves as the official notification of new ERDC forms and publication, as well as rescissions or changes to existing forms or publications. As of Sept. 10, 1999, ERDC official publications ceased to be printed (i.e., Center Regulations, Circulars, Pamphlets, or Commander's Policy Memoranda). All ERDC official publications are now distributed in electronic format on the ERDC web site located at <http://erdc.usace.army.mil/pubs/index.htm>.

ERDC News Releases Now on Internet

ERDC News Releases are now on the Internet at <http://www.erd.usace.army.mil/news.html>. New releases will be added as they are released to the media. Please visit this site for the latest ERDC News. (Jennifer L. King, ERDC PAO, (601) 634-2505)

FOR THE DIRECTOR

JACKIE L. BRYANT
Public Affairs Office

UNOFFICIAL

Weight Watchers @ Work @ TEC

Yes, you heard it right! Weight Watchers at TEC instead of the Kingman Building. I am trying to generate interest in getting a Weight Watchers program started here. We need a minimum of 20 people for a Weight Watchers representative to come out to our site. Meetings will be held once a week for **12 weeks** in one of the conference rooms.

Weekly dues are paid up front either in a one lump sum payment or in two payments (first payment due 1-week prior to the start date and the other due 6 weeks after the start date). The fee is **\$140** for 12 weeks. That's only \$46.67 per month! What a great way to shed some of those unwanted pounds before the holidays kick in!

If you are interested in the program or want more information, contact Michelle Lipscomb via Outlook or at 428-6735, ICOM 2542.

Calendar of Events

Sept. 19	TEC Golf Association 2-Ball Scramble Open Golf Tournament
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